

**THE SEVENTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

Date: 24.02.2020

Time: 11.00 A.M.

Venue: Principal Office

Ref No.: IME/IQAC/2019-20/

Date: 24 /02/2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF IQAC SEVENTH MEETING

MEETING 7 – 24.02.2020

AGENDA

1. Review of 6th IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. Students participation internship in various competitive innovation or their visits.
4. Utilisation of library resources and steps to improve it by taking feedback from students.
5. Display of posters prepare for prohibition of ragging and pasted.
6. Discussion about the criteria distributed in the faculties
7. To enhance the policy of Radhika Scholarship to the meritorious students.
8. Discussion about quality initiative taken by IQAC Cell.
9. Discuss about ban on plastic and pollution control measures.

A Meeting of the Reconstituted Committee and the 7th IQAC meeting for Academic Session 2019-20 and 2020-21 is held on 24th February 2020. The following members attended the meeting.

1. Prof. H.P. Gupta,



(Chairman, IME Coordination Committee)

2. Dr. A.K. Sharma



Principal, Chair Person of Internal Quality Assurance Cell (IQAC)

Member of Management

3. Mr. V.P. Rajesh



Member, IME Coordination Committee

Member of Management

4. Dr. Jagriti

Jagriti

IQAC Coordinator,

Nominee of Local Societies

5. Mrs. Amita Chaudhary

Amita

Head of Department,

6. Dr. Atul Mathur

Atul Mathur
24/2/20

Faculty Member,

7. Ms. Swati Rawat

Swati

Faculty Member,

8. Mr. Deepak Kumar

Deepak Kumar

Administrative Staff Representative,

9. Ms. Shalini Srivastav

Shalini

Students Representative,

10. Mr. Mohit Dwivedi

Mohit Dwivedi

Alumni Representative

At the outset, Coordinator (IQAC) welcomed all the Hon'ble members of the

Internal Quality Assurance Cell (IQAC) to the 7th meeting of the IQAC for the A.Y. 2018-19 and A.Y. 2019-20.

REVIEW OF MINUTES OF 6th IQAC MEETING

It is informed that the 6th IQAC meeting was held on 26th October 2019 at 11.00 am and the minutes of the seventh meeting read and approved by the members.

Action Taken Report: - Implementation & Outcomes

1. The IQAC was the first to adopt student mentoring. Students are classified according to their academic paths and key disciplines. They're split into 20-25 student groups. After gathering all relevant information, mentors maintain and update the mentoring format.

Mentors are expected to provide support and advice as needed. Mentors meet with students one-on-one or in small groups.

2. Placement cell has given the responsibility to encourage the student's participation in various competitive innovation and insist of various industrial visit.
3. The library committee has asked the focus on maximum utilization of library resources. The academic incharge is asked to allot the separate 1hour for library and librarian asked to fill the feedback form from the students and motivate them.
4. The discipline committee is given the task to make sure anti-ragging practices. For the various posters has to be pasted all over the campus.
5. The committee has decided to extent the Radhika Scholars Ship for girls and boys having who are meritorious students.
6. IQAC Cell has chalked out various plans to improve teaching learning process.
7. The committee has taken the initiative to improve the environment pollution for which they have assigned the Student's welfare committee to motivate the students to take public conveyance rather personal and the committee discussed to celebrate ENVIRONMENT DAY on the theme of BAN ON PLASTICS.
8. Adapt practice for plastic ban and control on pollution through plantation in the campus.


IQAC COORDINATOR